



**Request for City Council Committee Action  
From Community Planning and Economic Development Department**

**Date:** May 13, 2003

**To:** Community Development Committee

**Referral to:** none

**Subject:** Focus Minneapolis/CPED

**Recommendation:** Receive and file status report

**Previous Directives:** Original resolution passed September 13, 2002 included various staff directives and report dates; subsequent directives addressed the development of legislation (November) and community development strategic planning (December).

**Prepared or Submitted by:** Jeff Schneider, CPED Project Manager, 673-2047

**Approved by:** Lee Sheehy, Interim Director CPED

**Presenters in Committee:** Jeff Schneider, CPED Project Manager

**Financial Impact** (Check those that apply)

- ☒ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):
- ☐ Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification: N/A  
City Goals: N/A  
Comprehensive Plan: N/A  
Zoning Code: N/A  
Other: N/A

**This is a bi-weekly status report on Focus Minneapolis and CPED.**

## **CPED Organization Decisions**

As of this writing, Council action is pending on this item. After a Council decision is made, staff will take steps to plan and implement an appropriate transition strategy which will include coordinated business planning and a consolidated 2004 budget submission.

## **CPED Legislation and Ordinance**

The CPED bill cleared the House Tax Committee on May 12, and was made part of the omnibus public finance bill. As of this writing, in the Senate the bill is already part of the Senate's public finance bill. Passage is anticipated by the end of the regular session on May 19. Work on drafting the implementing ordinance has begun, with the City Attorney's Office assuming the lead role.

## **NRP/Citizen Engagement**

The Policy Board Task Force that is overseeing the upcoming public engagement process on NRP proposals has met four times. The process will include a series of public meetings and may also include a web-based survey. Specific dates and locations for the community meetings are as follows: (all meetings are 7-9 p.m.)

Southwest/Calhoun Isles Area:  
Monday, June 9:  
St Mary Greek Orthodox Church

Central/Phillips/Powderhorn  
Monday, June 16  
Anderson School (pending approval of  
school authorities)

Camden/Near North Area:  
Tuesday, June 10  
Folwell Community Center

Longfellow/Nokomis  
Tuesday, June 17  
Our Redeemer Lutheran Church  
4000 - 28<sup>th</sup> Ave So

Northeast/Southeast Area:  
Wednesday, June 11  
Logan Community Center

## **One Stop Shop**

On May 7, staff presented a status report on the One Stop Shop to the PS&RS Committee. Since then, a project plan for the One Stop Shop has been drafted for review by project sponsors in preparation for funding consideration by the Technology Steering Committee on May 20. This plan outlines the project organization, goals, objectives, schedule, budget, Return On Investment (ROI), and high level process models for integration into the workflow management system. In addition, a framework for the One Stop stakeholder advisory group has been developed; we expect to meet with the advisory group beginning in June.

Communications for the June opening of the One Stop Shop have been prepared in accordance with discussions with Communications staff, and will focus on the customer parking to be provided. As the project moves forward communications using a new One Stop web site, targeted news sources, and mailings will announce additional milestones reached.

Interviews with expert staff participating in the City's development process are continuing with an emphasis on the first two objectives of the Interim One Stop Shop: process and workflow integration for commercial projects with assembly (A2) uses, and the issuance of simple permits on the web.

### **Project/Plan Approval Processes**

The City Planning Director continues to lead staff discussions on how to streamline the project and plan approval process. Changes being contemplated thus far include:

- expanding the quarterly development funding cycle to coordinate and augment development projects with projects funded by other sources such as CLIC, Public Works, Empowerment Zone and Consolidated Plan;
- establishing a quarterly staff review of major upcoming projects and/or plans which would include Public Works, MCDA, Planning, Grants & Special Projects, NRP, Empowerment Zone, Regulatory Services, Hennepin County, as well as Library, Parks, and Schools;
- drafting options to modify and streamline the Council approval process;

Staff is continuing to consider the possible effects of combining or eliminating boards prior to recommending specific changes for Mayor and Council consideration. This consideration will now include review of the recent staff report on Advisory Boards together with the original McKinsey recommendation on merging of the Planning Commission and NRP Policy Board.

### **Boundary Commission**

This staff team, also chaired by the Planning Director, is meeting this week to review an overlay map illustrating the multiple boundaries used by various departments as service districts. This review may result in a recommendation to change selected service district boundaries if appropriate.

### **Report on City Advisory Boards**

As part of last fall's discussion of the McKinsey recommendation to create four new advisory committees (corporate, small business, landlord, tenant), the Mayor and City Council directed staff to review the City's existing advisory boards to review their functions, authority, and activity levels. A Work Group staffed by the City Coordinator's Office recently completed this review and presented their report to the Community Development and Ways & Means/Budget Committees last cycle. Recommendations included: (1) eliminating of the Real Estate Advisory Board, (2) updating the City Clerk's website to catalog the boards and committees more effectively, and (3) holding off on the creation of any new boards per the McKinsey recommendations until the CPED business planning process is underway.

As of this writing, both committees have approved the recommendations. Staff will bring forward information on the proposed Council of Economic Advisors and the Small Business Task Force as the business planning process progresses. Further information is needed regarding the status of the Committee on Urban Environment (CUE).